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Edition 1

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Edition 1

SOUTH AFRICAN NATIONAL STANDARD

Information and documentation — Records management

Part 2: Guidelines

This national standard is the identical implementation of ISO/TR 15489-2:2001, and is adopted with the permission of the International Organization for Standardization.

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Table of changes

Change No.	Date	Scope

National foreword

This South African standard was approved by National Committee SABS/TC 046/SC 11, *Information and documentation – Archives/records management*, in accordance with procedures of the SABS Standards Division, in compliance with annex 3 of the WTO/TBT agreement.

Compliance with a South African National Standard cannot confer immunity from legal obligations.

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